

## Volunteer Role Description

<b>Volunteer Role</b>	<b>Bank Volunteer Courier - Clinical and Pharmacy</b>
<b>Volunteer Manager</b>	<b>Julie Millis</b>
<b>Where you will be based</b>	<b>Home</b>

### Role summary

We aim to make every day the best day possible for our patients and their loved ones here in South Devon and our Bank Volunteer Drivers are a critical part of our clinical team. This role supports our clinical colleagues and patients to ensure that prescriptions and clinical documents are transported in a timely manner between the hospice, the hospital and clinic settings, so that we can provide the best possible quality of care.

### What you may be doing:

- Driving between the hospital and the hospice to pick up essential documents and prescriptions.
- Liaising with the relevant teams to ensure that timely collection can be achieved.
- Ad hoc collecting or picking up of resources as required.
- Working with a paired driver to enable efficient drop off and collection.
- Full training and support will be provided and mileage expenses

### This role will suit you if:

- You have your own insured car and clean driving licence
- You have a spare day/half day in the week where you are happy to be on call
- You enjoy driving and working with people

### This role could bring you

- The opportunity to contribute to the smooth running of the Hospice
- The satisfaction of knowing you are supporting our clinical teams and our patients and their loved ones
- The opportunity to meet other volunteers and drivers
- The opportunity to be part of our large volunteer community and join us for social events

### All Rowcroft volunteers will be asked to

- Attend a Welcome Day to learn more about the hospice and where your role fits.
- Respect and uphold Rowcroft's values of: Honesty & Integrity; Generosity of Spirit; Respect; and being a Team Player.
- Act according to our policies, practices and procedures as shared during your induction and any updates.
- Complete any training and update sessions required for your role.