

## Job Description

<b>Job Title:</b>	Pharmacist
<b>Hours:</b>	3.75 hours a week (can be also worked as 7.5 hours a fortnight)
<b>Location:</b>	Rowcroft Hospice
<b>Reporting to:</b>	Director of Patient Care
<b>Job purpose:</b>	Our Vision is to make every day the best day possible for patients, and those closest to them, living with life-limiting illnesses in South Devon. As a pharmacist you will deliver this by ensuring safe and effective prescribing processes.

### Our Values:

Honesty & Integrity Generosity of Spirit Respect Team Player

### Key Roles and Responsibilities

1. Review and ensure thorough and accurate oversight in terms of governance of patient PMARS and patient pod boxes on the IPU.
2. Record contemporaneous records on our electronic medical records system and paper records. In addition, to access and record on our other electronic systems, e.g. Vantage, our incident reporting system. This is not an exhaustive list of our inhouse systems, but keeping up to date through the HUB will assist in assessing and identifying these.
3. Provide a robust governance approach to support safe prescribing and administrations of medications on the IPU.
4. Work as part of the Rowcroft Hospice MDT.
5. Contribute to the further development of the Electronic Prescribing and Medicines Administration (EPMA) system within the IPU as part of our team.
6. Attend Rowcroft Pharmacy Committee meetings every two months, which typically last 1 to 1.5 hours and require preparation time. Recurring topics include reviewing prescribing data from the IPU and Community services, as well as Non-Medical Prescriber activity. To attend at least three a year.
7. Support staff development as requested on the IPU and within contracted hours.
8. Participate in yearly audits with the Rowcroft CDAO.
9. Adhere to Rowcroft policies and procedures, maintain mandatory training and have an annual appraisal with your line manager.
10. Take reasonable care for your own safety and the safety of others and adhere to all Health & Safety requirements, processes and procedures.



11. Promote a culture of continuous learning, development, and wellbeing by identifying your own learning and development needs, ensuring your mandatory and essential training is up to date, and helping to create an environment that continually questions practice and promotes learning.
12. Identify your own learning and development needs, undertake continuous professional development, actively engage in clinical supervision to maintain objective and innovative practice, and play an active role in team meetings.

This list can never be exhaustive but covers most of the work you'll be doing - always with talent, initiative and a commitment to a quality service.

### **Registration**

You are required to hold a valid professional registration with the General Pharmaceutical Council and you will be required to provide proof of this and its renewal. You are also required to inform Rowcroft hospice of any restrictions to your practice or investigations.

### **Infection Prevention**

All Rowcroft Hospice employees in both clinical and non-clinical roles are required to adhere to the Infection Prevention and Control Policies and make every effort to maintain high standards of infection control at all times to reduce the burden of Healthcare Associated Infections including MRSA.

You agree to the following responsibilities:

- To decontaminate your hands prior to and after direct patient care or contact with the patient's surroundings.
- To take part in mandatory infection control training provided.
- To responsibly manage your own infections (other than common colds and illness) that may be transmittable to patients, including to contact Occupational Health for guidance.

### **Insurance**

The work you undertake on behalf of Rowcroft Hospice requires you to be registered with a professional body and have the appropriate indemnity insurance in place. In the event that your registration or indemnity cover becomes invalid or expires your work for Rowcroft will be suspended until your registration or insurance is in place.

### **Place of Work**

This role has been identified as Flexible worker (role could be carried out at a Rowcroft site or at home, subject to the varying needs of the role, will spend planned time at Rowcroft sites). The majority will be onsite.

This will be fully discussed and agreed with the postholder to meet individual and business needs.



**PERSON SPECIFICATION**  
**Pharmacist**

Attributes	Essential	Desirable
<b>Qualifications and Training</b>	<ul style="list-style-type: none"> <li>• Qualified Pharmacist with active registration.</li> </ul>	<ul style="list-style-type: none"> <li>• Palliative or end of life qualification</li> </ul>
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>• Palliative Care prescribing in In-Patient and Community settings.</li> </ul>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Hospice and community pharmacist experience</li> </ul>	
<b>Personal Requirements</b>	<ul style="list-style-type: none"> <li>• This role requires an Enhanced DBS Disclosure.</li> <li>• Leadership through creative problem solving, a positive can-do attitude and a willingness and desire to ensure all who come into contact with Rowcroft have the best possible experience.</li> <li>• Proven ability to be part of a committed and hardworking team in line with the ethics and values of Rowcroft Hospice, acting in the best interests of Rowcroft at all times.</li> </ul>	<ul style="list-style-type: none"> <li>• Encouraged to volunteer for at least one Rowcroft event each year, if interested and able.</li> </ul>



*For a career with meaning*  
[rowcrofthospice.org.uk/careers](http://rowcrofthospice.org.uk/careers)